## WIFD GOOGLE GROUP List-Serv (to be posted on WHAT WE DO!)

Please join our Women In Film Dallas Google Group! This list includes WIFD members, sponsors, associates, friends and colleagues. Members can promote their projects or share information. Job listings, industry event announcements and members sharing or seeking information are common posts.

Only active members can post though anyone can join! Only 1 self-promotional post per month will be honored.

Members can post on behalf of non-members if the email is relevant to WIFD members (e.g. job postings, film festivals, industry events) and/or supports the mission of Women in Film Dallas (education, networking or other opportunities for women in the industry).

## HOW TO JOIN

1.Join our email list. Click on: https://www.wifdallas.org/page-947413

NOTE: If you're not a WIFD member, please consider joining us! You can submit an application online!

2.Request to join the list-serv by emailing: <u>wifd-list+subscribe@googlegroups.com</u> If you don't receive an approval email, try moving to the next step!

3.Using the tips below, email your post info to: <u>wifd-list@googlegroups.com</u>

4.View your posting and others at: <u>https://groups.google.com</u>

Submit info you want to share as an email "ready for distribution" - i.e., as you want it to out. SUBJECT LINE of your email should include:

Date

## Example: DPA's Art of Horror at Bock Tech, Tues., Oct. 11. Get tix NOW!

Additional information can be in the body of the email!

## **REMEMBER:**

No casting information, please. Please search the internet for other options. No organizational newsletters will be posted.

No political messages or endorsements will be posted.

A maximum 2 emails are distributed per day.

The list-serv is moderated by the President or her designee.